



Pennsylvania Health Insurance Exchange Authority d/b/a Pennie®  
BOARD of DIRECTORS MEETING MINUTES

**Date:** October 19, 2023  
**Time:** 12:00 PM – 3:30 PM  
**Location:** Microsoft Teams meeting

**Preliminary Matters**

- **Call to Order**
- **Roll Call**
  - Commissioner Mike Humphreys, Pennsylvania Insurance Department (Chair) - **Present**
  - Sheryl Kashuba, University of Pittsburgh Medical Center Health Plan (Vice Chair) - **Present**
  - Dr. Debra Bogen, Acting Secretary, Department of Health
    - Delegate Raina Workman followed by Theresa Kash - **Present**
  - Frank Fernandez, Capital Blue Cross - **Present**
  - Antoinette Kraus, Pennsylvania Health Access Network - **Present**
  - Amy Lowenstein, Pennsylvania Health Law Project - **Present**
  - Alexis Miller, Highmark - **Present**
  - Dr. Tracey Conti, UPMC - **Present**
  - Valerie Arkoosh, Secretary, Department of Human Services
    - Delegate Carl Feldman - **Present**
  - Koleen Cavanaugh, IBX - **Present**
  - Tia Whitaker, Pennsylvania Association of Community Health Centers - **Present**
- **Minutes**
  - **Motion:** To adopt the minutes of the July 27, 2023, Meeting of the PHIEA Board of Directors.
    - Motion: Alexis Miller
    - Second: Dr. Tracey Conti
    - Board Decision: Unanimous (11-0)
- **The floor was opened for public comments, of which there were none.**
- **Proposed Calendar Year 2024 Revenue and Budget**
  - CY2023 Budget Overview
    - CFO Heather Lemmon provided an update of Pennie's CY2023 Financial Overview as well as CY2024 Projections.



- Revenue and Enrollment Projections
  - Director of IT Ben Schrass provided an overview of Pennie’s Enrollment and Revenue Projections Scenarios.
- Federal Funding
  - CFO Heather Lemmon gave an overview of the Federal Funding Request status and Pennie’s intention to submit an additional funding request for the 2025 Federal Fiscal Year.
- CY2024 Proposed Budget
  - CFO Heather Lemmon and Budget Manager Kristin Hand provided a detailed briefing of our proposed CY2024 budget.
- **Motion:** To adopt the proposed budget, as presented by staff, for calendar year 2024.
  - Motion: Antoinette Kraus
  - Second: Tia Whitaker
  - Board Decision: Unanimous (11-0)
- **Consumer-Focused Policies**
  - Intro to section was given by Executive Director Trolley
  - Loss of MEC SEP – Earlier Coverage Effective Date
    - Policy Director David Thomsen presented the first of two proposals for Special Enrollment Periods (SEPs) that were provided as state options through the 2024 Notice of Benefit and Payment Parameters Final Rule.
    - **Motion:** To provide customers reporting a future loss of minimum essential coverage with a mid-month coverage end date the option to enroll with a coverage effective date of the first of the month in which the coverage loss will occur.
      - Motion: Koleen Cavanaugh
      - Second: Amy Lowenstein
      - Board Decision: Unanimous (11-0)
  - Special Rule for Loss of MA or CHIP Coverage
    - Policy Director David Thomsen presented the second of two proposals.
    - **Motion:** To permanently make the loss of MA/CHIP special enrollment period 90 days for customers whose account transferred to Pennie or who select this special enrollment period after the Pennsylvania unwinding period ends.
      - Motion: Sheryl Kashuba
      - Second: Tia Whitaker
      - Board Decision: Unanimous (11-0)



- **Medicaid Unwinding Updates**
  - Director of IT Ben Schrass shared the Medicaid Unwinding updates that included new data looks, when people are acting, and results from the texting campaign that was launched in July.
- **Open Enrollment Period 2024 Strategy**
  - OEP2024 Strategy – Executive Director Trolley provided an overview of the key strategies for this Open Enrollment period.
- **2024 Strategic Forecast**
  - Executive Director Trolley briefly explained Pennie’s long-term strategies for 2024 and gave an update on our Strategic Planning Process.
- **Administrative Matters – 2024 Board Meeting Calendar**
  - **Motion:** To adopt the meeting dates proposed by staff and to delegate authority to the Executive Director to sunshine those dates in accordance with the Sunshine Act.
    - Motion: Alexis Miller
    - Second: Koleen Cavanaugh
    - Board Decision: Unanimous (11-0)
- **Meeting Adjourned at approximately 3:11 pm.**